



Geoffrey Osborne Limited

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Our ref: JMcC / 016112

2nd June 2011

To the occupier

Dear Sir / Madam

Re: Ringwood Gateway Project

You may be aware of the proposals to construct a new Gateway building in the area of the Furlong Road car park.

The Ringwood Gateway is a partnership project between Ringwood Town Council, New Forest District Council and Hampshire County Council to create a new public services hub in the heart of Ringwood. It is a very innovative, cost-effective way of operating services and provides good value-for-money for taxpayers.

The new building will provide a one-stop shop for council services as well as public conveniences, visitor information and a ceremonies facility as part of the county council's registration service.

An additional 26 car parking spaces will also be provided when the project is complete.

Osborne would like to introduce ourselves to you and inform you that we have been appointed as Main Contractor for the above project.

Our works will commence on Monday 4th July 2011 and anticipate completion May 2012. Our main access to the site will be via Furlong Road.

Whilst we will endeavour to keep any nuisance to an absolute minimum we kindly request your understanding and cooperation in assisting in the smooth running of this project. I will be the resident Site Manager, Mr James McCormick and I will be available to answer any questions you may have regarding this contract. I can be contacted on my mobile 07736 597 110.

We do trust you will understand the challenges that our restricted access will impose upon us, and we wish to iterate our ongoing commitment to keep any disturbance and nuisance to an absolute minimum.

Osborne is a member of the Considerate Constructors Scheme and we are committed to providing a professional approach.

Updates and further information can be found at (www.ringwood.gov.uk)

Yours faithfully

James McCormick

Site Manager

cc: New Forest District Council
Simon Waite – Hampshire County Council

ME / GAD / CB/ JMcC / SJ / PN



INVESTOR IN PEOPLE